



MINUTES

Shakerag Elementary School Governance Council

Date | time 12/05/2017 | 7:15am | *Location* Shakerag Elementary School
 SGC Website: <http://shakeragschoolgovcouncil.weebly.com/>

SGC Members

Erin Collins, Appointed Staff	Justin Elanjian, Parent (Budget and Finance Chair)	Jennifer Erikson, Teacher (Parliamentarian)	Nazeera Dawood, Parent
Forest Leffew, Community (Vice-Chair)	Christine Lemerond, Principal	Robert Luskin, Parent (Chair)	Brian Olivo, Community (Outreach and Communications Chair)
Jean Romfo, Appointed Staff	Debbie Wise, Teacher (Secretary)		

Time	Item	Owner
7:15am	The meeting was called to order. Members Present: Lemerond, Dawood, Leffew, Luskin, Olivo, Romfo, Erikson, Collins, Wise and Elanjian (via telephone)	Mr. Luskin
7:16am	Mr. Luskin asked for a motion to approve the agenda. A motion was made by Mr. Leffew and seconded by Mr. Olivo. All were in favor.	Mr. Luskin
7:17am	Mr. Luskin asked for a motion to approve the November meeting minutes. A motion was made by Mrs. Wise and seconded by Mr. Leffew. All were in favor.	Mr. Luskin
7:19 am	Mr. Luskin welcomed Ms. Nazeera Dawood who filled the parent vacancy. Mr. Luskin made a motion to approve Justin Elanjian as the Council's finance chair. A motion was made by Mrs. Erikson and seconded by Mr. Leffew. A were in favor.	
7:20am	Discussion Item: Public Comment (If any) There were no public comments.	
7:25am	Informational Item: Principal's Update <ul style="list-style-type: none"> Mrs. Lemerond shared the budget is currently at a standstill. Tax money is beginning to come in and the hiring freeze was lifted. 	Mrs. Lemerond
7:30am	Information Item: Review Strategic Planning TimeLine. The following items were discussed: <ul style="list-style-type: none"> The council reviewed the current draft of the strategic plan which is due December 18th. We will continue with Project Based Learning and Balanced Literacy as our initiatives for Student Achievement. In People and Culture, the district is focusing on parents believing in Fulton Schools as a place to send their children, staff retention, and staff recommending Fulton Schools to others. A way to measure this is still unclear. Ability to Work Collaboratively – We need to teach our students how to work collaboratively. Our initiatives would be to continue personalized professional development. We have also discussed continuing the Seven Habits in our school. If so, we need to refresh this culture within the school. Do we want to continue this initiative or move to something else? Growth Mindset has been discussed. 	Mr. Luskin, Mrs. Lemerond & Ms. Collins

Time	Item	Owner
	<ul style="list-style-type: none"> Community and Collaboration – continue to develop partnerships with businesses to include one faith based partner to support our students. This can be a resource bank to use volunteers from the community. This is a work in progress and there has not been a deadline put in place. We have 17 partners in place but at the moment they are used only as donors. We would like to increase this number to support students. These partners will also be a resource for teachers. Increase collaboration between SGC, PTA/PTO, Foundation and Community Partners. An idea is to bring all members together to discuss a common goal. Ways to measure these initiatives was discussed. A motion was made by Ms. Collin and seconded by Mr. Leffew to approved strategic plan written so far. 	
	<ul style="list-style-type: none"> Select Representatives to Attend 1/24 Work Sessions – (Lemerond, Collins and Elanjan will attend.) Fiscal Responsibility is the topic. 	
8:00am	Collaboration Room update: Ms. Collins reported there aren't many updates due to the budget. The committee knows what is wanted and are now looking at measuring rooms, talking to sales reps, and other logistics. Since we are going from 3 collaboration rooms to 2 means more appropriate furniture is available to meet our needs due to the cost. Ms. Collins will have visuals available at the next meeting. As soon as the budget is opened, we can begin development of the rooms. It was discussed to have the rooms ready for the Showcase for parent/community view. Students could be tour guides to introduce the rooms.	Ms. Collins
8:05am	Mr. Luskin asked for a motion to set the next Meeting Agenda (January 9, 2018). Mrs. Wise made a motion and Mr. Olivo seconded. All were in favor.	Mr. Luskin
8:15am	Mr. Luskin adjourned the meeting.	Mr. Luskin

Notes from the Governance and Flexibility Team

* For additional guidance on reviewing your Strategic Plan, your school's budget and the work of your committees, check-out the "Planning Your Work" resource on the Charter System website: <http://www.fultonschools.org/en/about/charter/Pages/SGCResources.aspx>

** A great resource for reviewing your school's data is available through the Governor's Office of Student Achievement: <https://schoolgrades.georgia.gov/>

*** Strategic Planning Work Sessions will take place at the following times and locations:

- **Student Achievement:** 10/16 (SLC & AZ @ South Fulton Library from 10AM – 4PM), 10/18 (NWLC @ Milton Library from 10AM – 4PM), 10/19 (NELC @ Alpharetta Library from 10AM – 4PM), 10/23 (CLC @ Admin Building from 10AM – 4PM)
- **People and Culture & Community Collaboration:** 11/13 (SLC & AZ @ South Fulton Library from 10AM – 12:30PM), 11/13 (CLC @ South Fulton Library from 1:30PM – 4PM), 11/15 (NWLC @ Alpharetta Library from 10AM – 12:30PM), 11/15 (NELC @ Alpharetta Library from 1:30PM – 4:00PM)
- **Fiscal Responsibility:** 01/24 (NWLC @ Milton Library from 10AM – 12:30PM), 01/24 (NELC @ Milton Library from 1:30PM – 4:00PM), 01/29 (CLC @ Wolf Creek Library from 10AM – 12:30PM), 01/29 (SLC & AZ @ Wolf Creek Library from 1:30PM – 4PM)