



# MINUTES

## Shakerag Elementary School Governance Council

**Date / time** 5/12/2020 | 7:15am | **Location** Microsoft TEAMS Live  
SGC Website: <http://shakeragschoolgocouncil.weebly.com/>

### SGC Members

Joy Albano, Community Member	Renee Bartley, Community Member	Julie Duhe, Teacher	Justin Elanjian, Parent
Rajeev Gu	Christine Lemerond, Principal	Courtney Lesman, Teacher	Robert Luskin, Parent
Margaret Mathas, Appointed Staff	Jean Romfo, Appointed Staff		

**Norms:** Be present and begin and end on time ~ Keep the whole child in mind ~ Engage in open and honest discussions ~ Be the voice of all stakeholders

Link for Community Member Attendees: Click [Here](#)

The council should have received a "Participant Link" (Please email Christine if you did not get that link. That link is for council members only, not community participants. See link above for community members.)

- **Action Item:** The meeting was called to order by Robert Luskin at 7:22 am
- **Action Item:** Approve May Agenda- A motion was made by Jean Romfo and seconded by Margaret Mathas
- **Action Item:** Approve April Meeting Minutes-A motion was made by Courtney Lesman and seconded by Renee Bartley
- **Community Check-in:**
  - Robert Luskin shared his appreciation for teachers as well as the limited time left for remote learning! Christine shared that iRead will be available over the summer through June and iReady through July.
  - Fulton County has created a document explaining the essential skills needed by grade level. Teachers have had and will continue to have vertical team meetings to identify skill gaps for their students to share with the following grade level. The Intervention and Enrichment Block of the school day will look very different in the upcoming year and will be used to allow time for review of missed skills.
  - Robert asked if a survey could be done to support parents in knowing which program runs best on which type of device (apple or PC). Christine Lemerond shared that the district is looking into a Learning Management System to support future remote learning needs. It will streamline and limit the number of programs being used by teachers. Fulton County supports all Microsoft programs and is looking at discontinuing the use of Google Classroom so all students will be using the same programs.
- **Discussion Item:** Principal's Update-
  - Personal Item Pick-Up-This will be on Tuesday 5/19/20 after all teachers have been through the building to close out their classrooms. Christine Lemerond has sent this information out to families in an email and in Shark Bytes. River Trail is doing their item pick up on 5/13/20 and will share the 'holes' in the procedure with us to help it go more smoothly here at Shakerag.
  - 5<sup>th</sup> Grade Ceremony – It will be drive-thru style with teachers and 5<sup>th</sup> grade staff present. Kids will have a 1-hour window by homeroom to drive through the carpool lane and receive certificates and goodie bags on 5/21/20.
  - Budget Updates-The Governor has asked everyone to cut budgets by 14%, but the district had already planned for a 10% reduction. We are still waiting to hear how the budget cuts will impact us at the school level.
  - The district is allowing schools to continue to roll over Charter Dollars/Flex Funds for one more year. As a school/SGC, we have used these funds each year to support the purchase of our Advanced Strategies Lab. If we are granted this money again, we will not be able to roll it over and will need to be creative with a solution.
  - School Calendar for 2020-2021- Normally parents and staff receive an End of Year letter including important dates for the upcoming school year. Ms. Lemerond is going to hold off on sending this information for now until we learn more details about what next year will look like in the fall. The most current information will continue to be shared through the Shakerag website. School officials have already asked that we discontinue any unnecessary social gatherings (assemblies, etc.). Robert Luskin asked about staffing and Christine shared that our

only current opening is for a Media Specialist...otherwise we are all staffed. River Trail recently interviewed for a Media Specialist and they sent potential candidate names.

- Request for Flexibility (RFF) Days-There will be no more RFF days. Instead there will be 8 Late Start Days to allow teachers 1-hour of professional development. On these days students can still come to school at the normal start time, but will be provided activities to complete until school begins. The committee expressed concerns about how teachers will accomplish the initiatives that require extended PD? Christine Lemerond said that Shakerag may still have election days as an option since our school is a voting site.
- **Discussion Item: Survey Results-**
  - The results are available! Just about everything was in the 'always/often' category which is very positive.
- **Discussion Item: Progress Monitoring Tool\*\*\*\*-**
  - Student Achievement- We designed great long-term goals and a lot of our work will continue. Fall iReady data will be helpful to find skill gaps and be our primary tool to get students placed correctly for the new school year. The Math Framework for kindergarten went well and will move to 1<sup>st</sup> grade next year. Teachers are getting intensive support and are able to give direct feedback.
  - People and Culture- This area shows staff development survey data. School culture shows data for students/teachers using the collaborative conversations and rubrics throughout the school. Baseline data was interrupted and will need to be restarted in the fall with key target dates.
  - Community Collaboration: This is always tough to come up with measurable goals. Career Day was cancelled due to Covid-19. We do have 2 strong leads for faith-based organizations to support our Mentorship Programs in 2020-2021. We plan to continue to have cross collaboration meetings within Shakerag to support the work of the PTO, Foundation, and SGC.
- **Discussion Item: Superintendent's Advisory Council Update:**
  - Renee reported that the council will continue to meet over the summer, plans to invite PTO presidents to join, and will share their discussions at Board Meetings.
  - We are still planning to have two Summer School Sessions 1. June-to remediate incompletes virtually and 2. July-a blended model session both in and out of the school building.
  - Fulton County received a million-dollar grant for wireless hot spots and most of them went to TIS schools. We continue looking for more hot spots for families without internet access.
  - Fall Proceedings will be discussed on June 12<sup>th</sup> at a Board Meeting. The 3 scenarios being discussed are: 1-traditional; 2-remote; 3-blended model of traditional and remote.
  - There is a 14% budget reduction. \$18.9 million was awarded from the CARES Act to reimburse schools for money spent on supplies (masks, postage, etc.). Prior to the pandemic, schools could use any cleaning supplies, however now we will all use the same soap and paper towels rather than hand dryers. Custodial staff and bus drivers will be trained on disinfecting areas properly. Schools will need to change certain in-house procedures (lunch; assemblies, etc.) to respect social distancing guidelines. The clinic will be doing regular temperature checks and sending home students with fevers immediately.
  - The county is working to create a bank of lesson plans and resources to help parents access school programs at home.
  - The counties teacher population is mature and there are concerns that many teachers may or may not come back in the fall. Expect many assessments in the fall to allow for leveling of students and next steps for teaching.
  - Students will keep loaned devices over the summer to allow for summer learning.
- **Discussion Item: Website Audit\*\***Courtney Lesman reported that we are in good shape on our website. According to the Website Audit Template we only need to add roles and end-of-term dates to our 'Members' section of the website.

- **Discussion Item:** SGC Transition-
  - Today we celebrate the members Leaving: Robert Luskin, Joy Albano, and Jean Romfo. We thank you for your support and dedication to our school and community. Robert will be continuing to support Shakerag through his new role on the PTO board!
- **Discussion Item:** Schedule meetings/Set agendas:
  - Meetings will be the 2<sup>nd</sup> Tuesday of each month with the exception of August. The first meeting will be 7/28/20 @ 8:00 on Microsoft Teams and the second will be 9/8/20, location TBA.
- **Action Item:** Meeting Adjournment- A motion was made by Jean Romfo and was seconded by Margaret Mathas

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## Notes from the Governance and Flexibility Team

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\* Both the Council Self-Assessment and the Principal Feedback Survey was sent to SGC members' FCS e-mail addresses in April. Results should be sent to principals and councils early in May.

\*\* All SGC Websites must be in compliance with Georgia Sunshine Laws by June 30<sup>th</sup>, 2020. The G & F team will send specific feedback regarding your school's website to the council in mid-May to support you with any changes that need to be made. Please contact your facilitator for any extra support.

\*\*\* All newly elected SGC members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). Due to the self-quarantine, new members will get a personal email from governance facilitators about upcoming training sessions and where to sign-up for them. Click [here](#) to access the Transfer of Knowledge Toolkit to support new member transition.

r\*\*\*\* Strategic Plan Monitoring tools should be updated at least once more before the end of the semester. Visit your monitoring tool at each of your remaining council meetings and continue to work with your council on making progress with your initiatives towards your strategic outcomes. Please complete the tool *as best* as you can at this time.