



MINUTES

Shakerag Elementary School Governance Council

Date | time 10/08/2019 | 7:15am | **Location** Shakerag Elementary School
SGC Website:

<http://shakeragschoolgovcouncil.weebly.com/>

SGC Members

Joy Albano, Community Member	Renee Bartley, Community Member	Julie Duhe, Teacher	Justin Elanjian, Parent
Rajeev Gupta, Parent	Christine Lemerond, Principal	Courtney Lesman, Teacher	Robert Luskin, Parent
Margaret Mathas, Appointed Staff	Jean Romfo, Appointed Staff		

Item

- **Call to Order:** The meeting was called to order by Justin Elanjian at 7:18am
Members Present: Renee Bartley, Julie Duhe, Justin Elanjian, Christine Lemerond, Courtney Lesman, Margaret Mathas, Jean Romfo, Joy Albano, Robert Luskin (via phone)
- **Action Item:** Approve Agenda-A motion to approve the agenda was made by Christine Lemerond and seconded by Jean Romfo
- **Action Item:** Approve September 10- A motion to approve the Meeting Minutes was made by Jean Romfo and seconded by Julie Duhe seconded
- **Public Comment:** There was no public comment
- **Review Norms:** Margaret Mathas reviewed the norms from the previous meeting, and all members agreed upon them.
 - Be present and begin and end on time
 - Keep the whole child in mind
 - Engage in open and honest discussions
 - Be the voice of all stakeholders
- **Discussion Item:** Principal's Update
 - Bill Thompson's last day at Shakerag was Monday, September 30th. During his time here he filled in for Erin Nusanbaum who was on maternity leave. Ms. Nusanbaum returned on Tuesday, October 1st and we now have a full administrative team. We also hired Mrs. Paholski as an Instructional Support Teacher (IST) and she officially joined the staff on September 23rd.
 - Bus Driver Appreciation Day is Monday, October 21st and this was shared with all community groups so we can give thanks for the amazing work they do.
 - Mr. Huck, one of our 3rd grade teachers unexpectedly resigned. We had hired Ms. Kincaid as our part-time Early Intervention Program (EIP) teacher. A week later, due to Mr. Huck's resignation, we were fortunate enough that she was able to take the 3rd grade position full-time. All of 3rd grade has been very supportive, and she has jumped right in. Ms. Kincaid previously taught at Dolvin Elementary School, was a Vanguard member, and is familiar with Fulton County Schools and policies. We are very lucky to have her!
 - Human Resources approved Ms. Albano's application to fill the part-time EIP position allowing her to come back from retirement for a 0.49 position. The team approved keeping Ms. Albano as a community member for the SGC as she still maintains her role in the after-school Tutor Shop program.
 - Proposed changes to the school calendar: The board is working diligently to try and resolve the issues and concerns with state-wide elections. March 13th will remain a Teacher Workday as other schools had a lot planned with RFF and PD so they were not able to move this day; it will remain a teacher workday and March 24th will now become a Teacher Workday as well (primaries). They are reviewing two more dates, one in April and one in May, that may become digital learning days.

- **Discussion Item:** Debrief SGC Conference – Join the Journey: Joy Albano shared that it was very interesting, and the big message was: How can we get the word out about SGC most effectively to parents and stakeholders? Some suggestions shared were: 1-minute videos, breakfast with community members, attending PTO and faculty meetings, a Meet-and-Greet with parents in the carpool line, and the use of branding and social media. They also discussed ways to gain volunteers by going to churches in the area. They shared ‘power mapping strategies’ finding the people with a vested interest in the school and utilizing the community members to have more active roles in our building which goes along with our branding and our message that we give. Could Shark Bytes have a link to a quarterly SGC newsletter? Could we use the marquee outside the school to post and get community involvement? Can an SGC member attend the community nights to help get the word out? SGC members should/could be available at these events to help see them as cohesive. We have a Bulletin Board and cabinet that we can spruce up to help draw attention and know the names/faces of the members in SGC. A short bio could be used to communicate a clear concise message. River Trail does have a bio and picture of members. As for business partners, we want to communicate that we would love more than monetary donations and food, but that we want more volunteers. It would be great to have a faith-based partner (KidsHope) because they have a large volunteer bank. We are trying to get a mentor program running, Mr. Perrine is spear heading that.
- **Discussion Item:** At our next meeting we will take a deeper dive into our Progress Monitoring School. We hope to have more information back and CCRPI scores with Student Growth %. We may review it annually instead of monthly because Georgia Milestones scores drive it.
- **Discussion Item:** Review Council Score Card Results: We got 12/12!!!
- **Discussion Item:** Review Council Self-Assessment-The majority of the responses were positive apart from the council feeling it appropriate to interfere with school procedures and policies.
- **Discussion Item:** Public Engagement Opportunities- We allow for public comment, but no one comes. How do we encourage this? Robert spoke at BBQ and BINGO which gave us credit for this piece in the past on our Council Score Card. We could dig deeper here to allow for future credit for this component. We need to tap into the awareness of SGC in the community. We feel we need to start at ground 0 with what the SGC is and how you get involved. Could we roll out to the Communication and Outreach Committee to take a closer look at this potential? What is public comment and how do we mainstream the understanding of what public comment is and SGC does? Suggestions were: Carpool lane short signs/verbiage or a video idea for SGC that could be a plug, however we want to limit taking away teacher’s time on Curriculum Night. Follow up could be at BINGO Night or where we use the same cards and info to spread the word about SGC’s purpose. There are two Sessions-for BINGO Night so we need to ensure we have reps at both. Could we have a ‘Public Comment’ section on our website to submit questions or comments? Christine shared that in the spring the current SGC site will be merged with Shakerag’s to streamline the information that we have available to parents. Do we need to take the step to go in the direction of ‘breakout sessions’? Are we ready to do so? It was decided that we would look at dates at our next meeting for sub committees to meet.
- **Discussion Item:** Establish Committee Expectations and Focus for the year (Set Goals) →We will commit to completing the online trainings.
- **Action Item:** Looking for support for Feeder Pattern Meeting→motion to support Jean Romfo seconded by Renee Bartley

- **Discussion Item:** Set Next Meeting Agenda for 11/12/19 @ 7:15 a.m.
 - Deep Dive into Progress Monitoring Tool
 - Set Dates for Community and Outreach Committee to have a subcommittee meeting.
- **Action Item:** Meeting Adjournment motion made by Renee Bartley and Courtney Lesman seconded.

Notes from the Governance and Flexibility Team

* All SGC members can access the Join the Journey app with information and supporting documents from the conference by clicking here: <https://my.yapp.us/FCSSGC>

** The 3rd Annual Student Leadership Summit will take place on Saturday, November 2nd from 8:30am until 12:30pm at the Center for Civil and Human Rights. We are asking that all high school SGC student members sign-up and attend the event. To register for the summit, simply visit: <https://tinyurl.com/studentls2019>

*** Reminder that up to three external (non-SGC) members can be added to the both the Budget & Finance Committee and Outreach & Communication Committee. Click [here](#) to access the Outreach & Communication Committee Training. Click [here](#) to access the Budget & Finance Committee Training.